

## **POSITION DESCRIPTION**

# **President**

- Role:** The President is the representative and spokesperson of the Club.
- Responsible to:** Management Board  
Muriwai Membership
- Reports to:** Management Board
- Functional Relationships:** Management board  
Operational committees  
Club membership  
Muriwai Volunteer Lifeguard Service Amenities Trust  
SLS regional and national operational staff
- Skills:** Strong communication  
Planning and implementation  
People interaction  
Well informed & organised  
Business acumen  
Formal meeting skills
- Club requirements:** Current active or associate member  
Code of conduct signed and adhered to  
Police Vetting
- Statement of Duties:**
- Attend Management Board Meetings
  - In conjunction with Operational Committees prepare strategic/annual plans, consistent with the views of members.
  - Monitor progress against plans.
  - Coordinate annual report and manage annual general meeting.
  - Member of the Muriwai Volunteer Lifeguard Service Amenities Trust
  - Good working knowledge of the constitution, budget, rules and the duties of all office holders and subcommittees
  - Represent the Club at local, regional, and national levels.
  - Lead and motivate the Club, ensuring members feel valued, inspired and connected to each other.